

Genoa Kingston Community Unit School District #424  
**Computer/Internet Acceptable Use Policy**  
**Student Contract and Parent Internet Use Authorization Rules**

By signing and returning page 1, I (student and parent) have agreed to observe the following rules. I understand that the vast uncontrolled access to information the Internet provides does not relieve me of my responsibility to use this resource in an academically appropriate and discerning manner. I understand that the introduction, access to, and /or transmittal of unauthorized materials/data or inappropriate use will result in removal of all Internet use privileges for the remainder of the school year and disciplinary action according to the Genoa-Kingston Community Unit School District #424 behavioral management plan.

General Guidelines and Rules

- I. Generally, materials and practices that have been deemed educationally unacceptable in other media such as print, TV, movie, telephone, radio, etc. are also unacceptable in using the Internet.
- II. Internet access is to be used only in direct support of Genoa-Kingston Community Unit School District #424 academic programs, assignments and projects as directed by the faculty and consistent with the District's educational mission.
- III. Only educationally suitable materials shall be accessed. Material content that is not normally allowed in a school setting is expressly forbidden. Users are only allowed access to information and data on the Internet, which is consistent with the school's pedagogical message and educational mission. Users are not authorized access to information which is inaccurate, illegal, indecent, obscene, pornographic, defamatory, likely to result in harassment of another student or staff member, likely to cause material disruption in the schools, or is otherwise inconsistent with the District's educational mission, or to enter or transmit such information.
- IV. Students will never divulge their full name, addresses or telephone number to anyone or any site on the Internet.
- V. Copyrights and other intellectual property rights will be respected and observed by all students. This applies to uploading and downloading of materials.
- VI. All data, Internet use/practice, access, e-mail and other data transmission and uses are not privileged and are subject to faculty and administrative inspection, limitation and appropriation. As a condition of being allowed access to the Internet and the District's electronic mail communication through use of District computers and District means of access, students shall consent to monitoring and inspection by school staff and administration of all use of District computers and District means of access including any and all electronic mail communications made or attempted to be made or received by students and all materials accessed, downloaded or uploaded by students.
- VII. Students will not download or upload data without faculty approval. Students shall not load onto the network or Internet District 424 work product without prior approval from the superintendent or his/her designee. Examples of materials constituting District 424 work product include, but are not limited to: District 424 curriculum, District 424 test or Personnel Handbooks, District 424 publications and brochures, school newspaper, school yearbook, District 424 policies and administrative regulations/procedures. Students shall not load onto the network or Internet any student work, student images or any personally identifiable information about students without prior approval from the superintendent or his/her designee and prior written parental consent (when required by applicable State or federal law). Confidential student information should not be loaded onto the network where unauthorized access to such information may be obtained.
- VIII. Students shall not gain unauthorized access to networks and data on the Internet or any of its connected networks.
- IX. Students shall respect other people's privacy by not using their passwords or accessing their data.
- X. Students shall not post anonymous messages.

- XI. Students shall not enter into any contractual arrangement (i.e., buying something) over or in regard to the school's internet accounts and use.
- XII. Students shall not use the Internet access for private or commercial financial gain.
- XIII. Students shall not wastefully use resources, file space and/or bookmarks.
- XIV. Any illegal use of the Internet is expressly forbidden.
- XV. Students will observe proper netiquette (network etiquette). This shall include:
  - A. Being polite.
  - B. Use of appropriate language.
  - C. Not revealing the names, addresses, telephone numbers (or other personal data) of their own or others.
  - D. Recognize that e-mail and other data transmissions can be intercepted by others and that they are not private.
  - E. Do not use the internet access to disrupt its use by others.
- XVI. Hacking of any sort is not permissible.
- XVII. Students will not access or use (upload or download data) the school's File Transfer Protocol (FTP) server without faculty permission.
- XVIII. Students will not access or use (upload or download data) the school's Hypertext Transfer Protocol (HTTP) server without faculty permission.
- XIX. Students will not access or use (upload or download data) the school's Gopher server without faculty permission.
- XX. The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence, errors or omissions. Use of any information obtained via the internet is at your own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- XXI. The user (and parents) agrees to indemnify the School District for any losses, costs or damages, including reasonable attorney fees, incurred by the district relating to, or arising out of any breach of this authorization.
- XXII. Violation of any of these rules could lead to immediate removal of Internet privileges for the remainder of the school year.
- XXIII. Students must provide a copy of their passwords to the system administrator.

I consent to monitoring and inspection by school staff and administration of my use of District computers and District means of access including any and all electronic mail communications I make or attempt to make or I receive and all materials I download or access.

I agree to abide by the rules and provisions above. I understand and agree that it is my responsibility to use this resource appropriately.

**I also understand that willful unauthorized use of the Internet service as described above shall result in removal of all Internet use privileges for the remainder of the school year.**

**I also understand that additional disciplinary action may be taken based upon the Genoa-Kingston Community Unit School District #424 Behavioral Management Plan.**