



Genoa-Kingston Community Unit School District 424

980 Park Avenue • Genoa, IL 60135
(815) 784-6222 • (815) 784-6059 (Fax)

*Mr. Joe F. Burgess, Jr.
Superintendent*

December 15, 2011

To: Food Service Vendors

RE: Genoa-Kingston Bid Document Addendum #1. Exhibit D- Commodities

Please accept this addendum as a revised Exhibit D. The new commodity order has been placed as of December 15, 2011. It is attached here. Furthermore, Section 2.13 has been changed from ninety (90) days to one hundred and forty (140) days.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bradley Shorridge', written over a white background.

Bradley Shorridge
Assistant Superintendent
Genoa-Kingston CUSD #424

**Illinois State Board of Education
Food Distribution Program
PAL Orders - 2013**

Agency Name:	GENOA KINGSTON C U S DIST 424	Beginning PAL Balance:	\$41,297.0400
Agreement Nbr:	16019424026A1	PAL Processing:	\$834.5535
Contract Nbr:	01900200A2013	DOD Fresh Fruits & Vegetables Participation	\$6,056.9000
Representative:	joe burgees	Available for PAL Requests:	\$34,405.5865
Phone Nbr:	(815) 784-6222	Value of Requests:	\$38,309.9903

<u>Status</u>	<u>Nbr</u>	<u>Commodity Name</u>	<u>Case Value</u>	<u>Pack Size</u>	<u>Accept</u>	<u>Order</u>	<u>Balance</u>
PAL - Dairy, Grains, Nuts, Oils							
A	100036	CHEESE, BLEND, AMER/SKM SLC(B119)	\$46.2210	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW(B027)	\$46.2210	6/5# BAGS	N	0	0
A	100003	CHEESE, CHEDDAR SHRED YELLOW(B031)	\$46.2210	6/5# BAGS	N	38	38
A	100022	CHEESE, MOZZ FRZ LOAVES(B042)	\$73.9536	8/6# LOAVES	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ(B035)	\$46.2210	30# BOX	Y	25	25
A	100018	CHEESE, PROC AM SLICED(B065)	\$46.2210	6/5# LOAVES	N	38	38
A	100400	FLOUR, AP 8/5# BAGS (B182)	\$13.2240	8/5# Bags	N	5	5
A	100410	FLOUR, WHOLE WHEAT 8/5# BAGS	\$18.5640	8/5# Bags	Y	5	5
A	100429	MACARONI 20#(B430)	\$9.8220	20# CARTON	N	15	15
A	100919	MACARONI, WHOLE GRAIN 20#(B426)	\$10.0800	20# CARTON	N	0	0
A	100466	OATS, ROLLED 12/3# (B445)	\$16.3584	12/3# PKG	N	0	0
A	100439	OIL, VEGETABLE(B670)	\$32.8898	6/1 GAL BTL	N	0	0
A	100937	PANCAKE, WHOLE GRAIN, FRZ(B151)	\$7.9369	12# case	N	20	20
A	100396	PEANUT BUTTER, SMOOTH(B473)	\$29.5260	6/5# CANS	Y	4	4
A	100500	RICE, BROWN, LONG GR, QUICK COOK(B537)	\$31.4880	24/2# Bags	N	8	8
A	100432	ROTINI 20#(B435)	\$9.5900	20# CARTON	N	10	10
A	100434	ROTINI, WHOLE GRAIN 20#(B428)	\$11.3900	20# Carton	Y	6	6
A	100425	SPAGHETTI, ENRICHED(B840)	\$9.5240	20# CARTON	N	18	18
A	100427	SPAGHETTI, WHOLE GRAIN(B836)	\$9.5920	20# Case	N	0	0
A	100938	TORTILLA, WHOLE GRAIN(B153)	\$15.7437	12/24 1.5oz tortilla	Y	15	15
PAL - Fruits							
A	100206	APPLE SLICES, CND(A345)	\$22.4211	6#10 CANS	N	20	20
A	100258	APPLE SLICES, FRZ(A346)	\$12.3030	30# CARTON	N	0	0
A	100208	APPLESAUCE, CND, UNSWT(A350)	\$18.0873	6#10 CANS	Y	65	65
A	100261	APRICOT CUP, FRZ, 4.5 oz(A449)	\$32.2476	96/4.5 oz cups	Y	13	13
A	100216	APRICOTS, DICED, CND(A382)	\$28.3217	6#10 cans	N	0	0
A	100209	APRICOTS, HALVES, CND(A360)	\$24.5471	6#10 CANS	N	0	0

A	100228	CHERRIES, CND, RED TART(A363)	\$29.5520	6#10 CANS	N	0	0
A	100235	CHERRIES, RED, TART, FRZ(A365)	\$21.5490	30# Carton	N	0	0
A	100212	MIXED FRUIT, CND(A470)	\$24.2276	6#10 CANS	N	70	70
A	100277	ORANGE JUICE, SINGLES, FRZ(A299)	\$8.4911	70/4 OZ CTN	Y	30	30
A	100241	PEACH CUP, FRZ, 4.4 OZ(A416)	\$24.1771	96/4.4oz CUPS	Y	38	38
A	100220	PEACHES, CLING, DICE, CND(A409)	\$20.4156	6#10 CANS	N	70	70
A	100219	PEACHES, CLING, SLICED, CND(A408)	\$20.2089	6#10 CANS	N	65	65
A	100239	PEACHES, FREESTONE, SLC, FRZ(A424)	\$16.2940	20# CARTON	Y	35	35
A	100225	PEARS, DICED, CND(A434)	\$24.1858	6#10 CANS	N	68	68
A	100224	PEARS, SLICED, CND(A433)	\$24.2017	6#10 CANS	N	0	0
A	100293	RAISINS 144/1.33 oz boxes(A504)	\$18.7356	144/1.33 oz box	Y	10	10
A	100256	STRAWBERRY CUP, FRZ, 4.5 OZ(A417)	\$31.0446	96/4.5oz CUPS	Y	30	30
A	100254	STRAWBERRIES, SLICED, FRZ(A380)	\$24.2340	30# CARTON	N	0	0
PAL - Meats/Alternates							
A	100127	BEEF, CND W/NATURAL JUICES(A721)	\$101.5524	24/24 oz cans	Y	8	8
A	100134	BEEF CRUMBLE W/SPP(A717)	\$99.0360	4/10# PKG.	Y	10	10
A	100158	BEEF, GROUND, FRZ 40(A608)	\$92.5800	40# CARTON	Y	10	10
A	100163	BEEF PATTIES, LEAN 5% FAT(A580)	\$109.8400	40# Carton	N	38	38
A	100160	BEEF PATTIES W/SPP(A616)	\$91.0560	40# CARTON	N	0	0
A	100130	BEEF PTY HMSTYLE SPP(A706)	\$101.1240	40# CARTON	Y	10	10
A	100201	CATFISH STRIPS, BRD(A752)	\$190.1480	8/5# PKGS	N	0	0
A	100184	HAM, COOKED, FRZ, WATERADD(A693)	\$62.5560	4/10# HAMS	Y	10	10
A	100188	HAM, COOKED, CUBED, FRZ(A727)	\$75.7880	8/5# PKG	Y	10	10
A	100187	HAM, COOKED, SLICED, FRZ(A726)	\$79.2480	8/5# PKG	N	0	0
A	100144	PORK CRUMBLES W/SPP(A720)	\$88.0000	4/10# CASE	Y	3	3
A	100173	PORK, LEG ROAST, FRZ(A672)	\$61.8280	32 - 40 LB CTN	Y	5	5
PAL - Poultry/Eggs							
A	100877	CHICKEN, CND, 50 OZ(A507)	\$84.3825	12/50 OZ CANS	Y	4	4
A	100098	CHICKEN, CUT-UP, 8 PIECE, IQF(A515)	\$31.0880	40# CARTON	N	0	0
A	100101	CHICKEN, DICED, COOKED, FRZ(A517)	\$89.9920	40# CARTON	Y	8	8
A	100117	CHICKEN FAJITA STRIPS(A563)	\$58.3080	30# CARTON	Y	10	10
A	110080	CHICKEN, OVEN ROASTED(A494)	\$72.6240	30# box	N	0	0
A	100046	EGGS, WHOLE, FROZEN(A568)	\$24.0630	6/5# CASE	Y	4	4
A	100121	TURKEY BREAST, DELI, FRZ(A549)	\$96.5120	40# CASE	N	0	0
A	100122	TURKEY BREAST, DELI, SMK, FRZ(A550)	\$101.7600	40# CASE	Y	15	15
A	100126	TURKEY HAMS, FRZ(A548)	\$68.9680	40# CARTON	Y	10	10
A	100125	TURKEY ROAST, FROZEN(A537)	\$85.0280	32-48# CARTON	Y	4	4

A	100119	TURKEY TACO FILLING(A565)	\$48.3120	30# CASE	Y	10	10
A	100123	TURKEY, WHOLE, FRZ(A529)	\$57.2000	30-60# CASE	Y	3	3
PAL - Vegetables							
A	100307	BEANS, GREEN, CND(A061)	\$15.3596	6#10 CANS	N	70	70
A	100351	BEANS, GREEN, FRZ(A070)	\$16.0050	30# CASE	N	0	0
A	100370	BEANS, KIDNEY CND RED(A086)	\$17.7957	6#10 CANS	N	0	0
A	100362	BEANS, REFRIED, CND(A085)	\$19.1604	6#10 CANS	N	0	0
A	100366	BEANS, SMALL RED, CND(A087)	\$15.8031	6#10 CANS	N	0	0
A	100364	BEANS, VEGETARIAN, CND(A091)	\$15.1430	6#10 CANS	Y	10	10
A	100309	CARROTS, CND(A100)	\$14.5479	6#10 CANS	N	50	50
A	100352	CARROTS, FRZ, SLICED(A099)	\$18.5850	30# CASE	Y	5	5
A	100349	CORN, COB, FRZ(A129)	\$16.1400	96-EAR CASE	N	0	0
A	100348	CORN, FRZ(A130)	\$16.9590	30# CARTON	Y	5	5
A	100313	CORN, LIQUID, CND(A110)	\$14.3736	6#10 CANS	N	78	78
A	100315	PEAS, CND(A140)	\$18.2016	6#10 CANS	N	60	60
A	100350	PEAS, FRZ, GREEN, 30#(A160)	\$14.3370	30# CARTON	Y	5	5
A	100357	POTATO, OVEN, FRZ(A210)	\$12.2520	6/5# PKG.	Y	30	30
A	100358	POTATO, ROUNDS, FRZ(A204)	\$15.0540	6/5# PKG.	Y	40	40
A	100356	POTATO WEDGES, FAT FREE, FRZ(A173)	\$14.6220	6/5 lb pkg	N	0	0
A	100355	POTATO, WEDGES, FRZ(A174)	\$15.1380	6/5# PKG.	Y	15	15
A	110186	SALSA, POUCH 6/106 OZ	\$18.4321	6/106oz POUCHES	N	18	18
A	110177	SPAGHETTI SAUCE, MEATLESS POUCH	\$14.6558	6/106oz POUCHES	Y	25	25
A	100317	SWT POTATOES, LT SYRUP, CND(A220)	\$22.0887	6#10 CANS	N	0	0
A	110185	TOMATOES, DICED, POUCH 6/102oz	\$11.9225	6/102oz POUCHES	N	0	0
A	110189	TOMATO PASTE POUCH 6/111oz POUCHES	\$23.2392	6/111oz POUCHES	Y	5	5
A	110187	TOMATO SAUCE POUCH 6/106oz	\$12.9704	6/106oz POUCHES	N	0	0

Button

Logout
 Audit Log
 508 EasyNav
 Change Password
 Help

Diversion to Processor (Detail)

Home Annual Order Forms Monthly Process Reports Administration

Recipient Agency: GENOA KINGSTON C U S DIST 424
 Agreement Nbr: 16019424026A1
 Contract Nbr: 01900200A2013
 Representative: joe burgees
 Phone Nbr: (815) 784-6222

Beginning PAL Balance: \$41,297.0400
 PAL Processing Deductions: \$834.5535
 DOD Fresh Fruits & Vegetables Participation: \$6,056.9000
 Available for PAL Requests: \$34,405.5865
 Bonus Processing Deductions: \$0.0000

Select Program Year: 2013

Commodities Diverted for Processing:

[Add](#)

Processor	Donated Food	PAL/Bonus	Cost/lb	Pounds	Total PAL	Updated By	Updated On	Edit
National Food Group	Apples (PAL) [100258]	PAL	0.4101	2,035	834.5535	JFLENTJE	12/13/2011	

- Edit Record
 - Save Changes
 - Cancel Edit

[Search](#)

Section 2

GENERAL CONDITIONS

- 2.1. Bids shall be submitted on the forms provided with these specifications. Bids shall be in a sealed envelope properly marked with the title of bid, date, and time of bid opening, and delivered to Genoa-Kingston School District #424, Genoa, Illinois, on or before 9:30am CST, Thursday, February 2, 2012. All completed bids and supporting documentation submitted shall be the property of the SFA.
- 2.2. No bid received after the date and time specified will be considered. The bidder assumes the risk of any delay in the handling or delivery of mail. Bids submitted after the date and time specified will be returned, unopened to the appropriate bidder. Post marks or dating of documents will be given no consideration in the case of late bids. Bids may be withdrawn by letter or in person prior to the time and date established for the opening of bids.
- 2.3. All bids shall be submitted with each space properly completed. Bidders may make no deviations or exceptions from the specifications and conditions of the documents. All certifications contained herein must be signed and submitted with the bid. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in or omissions from any of the documents, or be in doubt as to their meaning, he shall advise Brad Shortridge, Assistant Superintendent, at (815) 784-6222, who will issue the necessary clarifications to all prospective bidders by means of addenda.
- 2.4. The submission of a bid by a contractor will be construed as an indication that he is fully informed as to the extent and character of the service required and can offer the services satisfactorily in compliance with the specifications.
- 2.5. No employee of Genoa-Kingston CUSD #424 is to be extended any form of gratuity in connection with this bid.
- 2.6. In accordance with Illinois law, once the bids have been opened such bids may not be modified in any way without the written approval of Genoa-Kingston CUSD #424. All bidders will be bound by any and all math calculations, misquotes or mistakes of any kind once the bids have been opened. Once a bid has been accepted, it may not be modified or rescinded without the approval of Genoa-Kingston CUSD #424.
- 2.7. The school district will make such investigations as is necessary to determine the ability of the bidder to fulfill bid requirements. Representatives from Genoa-Kingston CUSD #424 reserve the right to inspect the company's facilities and other food service operations under its management prior to any award of this contract at the expense of the interested company.
- 2.8. It shall be mandatory that the contractor will not discriminate against any employee for employment upon any grounds prohibited by applicable state or federal law.
- 2.9. Meal rates and fees shall be computed on the basis of current lunch meals served. Failure to comply with the requirements of computing on present meals served will cause the bid to be disallowed. However, because GK CUSD #424 is beginning a breakfast program for the first time this year (2011-12), the breakfast meal counts are estimated. Thus, bidders must compute breakfast budgets/prices on the breakfast meal count estimates.

- 2.10. All food service hourly staff shall be on the food service management company payroll. The food service management company will be required to provide management staff as deemed necessary. The bidder shall provide a detailed staffing chart and benefit package in the bid.
- 2.11. Bid Bond: A bid deposit in the form of a surety bond issued by a bonding company authorized to do business in Illinois, and on the US Department of Treasury list of approved sureties, shall be made payable to Genoa-Kingston CUSD #424 in the amount of 5% of the total estimated cost of the annual contract. All bids without a surety bond will be disqualified and will be considered as non-responsive.
- 2.12. Performance Bond: A Performance Bond in the amount of 20% of the estimated annual contract may be required. The cost of the bond if required will be paid by the District. A surety on the US Department of Treasury listing of approved sureties must issue the performance bond. A letter of surety from the bonding company must be included with your bid.
- 2.13. All bids submitted must be valid for a minimum period of ~~ninety (90)~~ one hundred and forty (140) days after the date set for bid opening.
- 2.14. The Board of Education reserves the right to reject any and all bids, to accept bids, either in whole or in part, and to waive any irregularities or defects in any bid when there are sound documented reasons to do so. The contract will be awarded, if at all, to the lowest bidder meeting the specifications as determined by the Board of Education. In determining same, the actual dollar cost of the bid, as submitted by each bidder, will not be the sole criterion. The Board is equally concerned with the proven ability of the bidder to satisfactorily perform the contract so that the service will be provided in accordance with contract documents.
- 2.15. No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the SFA upon any debt or contract, or is a defaulter, as surety or otherwise, upon any obligation to said SFA, or has failed to perform faithfully any previous contract with the SFA.
- 2.16. An unsuccessful bidder may protest the bid award by submitting in writing said protest within five business days of the bid award to Brad Shortridge, Assistant Superintendent, 980 Park Avenue, Genoa, IL, 60135. The protest must state the nature and grounds of the protest. The Board of Education will review the protest and communicate the findings of the Board to the protesting bidder and to the Illinois State Board of Education Nutrition Programs Division within 45 business days. All administrative remedies with the Genoa-Kingston CUSD #424 must be exhausted before the FSMC may pursue a protest at the state or federal level.
- 2.17. Bidders must provide estimated total costs on the appropriate sheets. Estimated totals must be carried out to the second decimal place and must not be rounded.
- 2.18. Bidders must provide a three (3) year cost projection. For cost projection purposes, a 3% per year increase must be utilized. However, this projection does not require the winning bidder to increase costs to the SFA by 3%. In practice, a yearly cost increase can be less than 3%.
- 2.19. Until such time as a contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the SFA. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by SFA employees. Such documents shall not be released for distribution under the Freedom of Information Act until such time as the contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the contract.

2.20. The School Board will select an FSMC according to established Board policy pertaining to the procurement of any professional services to the District, which is done on the basis of demonstrated competence and qualifications, and in accordance with State law.